



Privacy and Data Protection Policy

Adopted by the Board of Global Innovation Fund on: December 10, 2014

Global Innovation Fund (“**We**”), a company limited by guarantee registered in England and Wales with company number 9223487, are committed to protecting and respecting your privacy.

This Policy (together with the terms and conditions of use of this website and any other documents referred to on it) sets out the basis upon which any personal information (“**your information**”) we collect from you, or that you provide to us, will be processed by us. Please read the following carefully in order to ensure that you understand our views and our practices regarding your information and how we will treat it¹.

1. What information do we collect from you?

We may collect and process the following information about you:

Information you give us. You may give us information about you by filling in forms or applications on our website (www.globalinnovation.fund) or by corresponding with us by telephone, email or otherwise. This includes information you provide when you register or sign up for events, newsletters or publications on the website, when you post content or communicate via our website, when you apply for funding from us, when you report a problem with our site and/or when you provide us with feedback on our services or complete surveys. The information that you give us may include your name, address, email address, financial information, personal description and photograph or video. You must, at all times, ensure that the information you provide to us is accurate and complete and that all registration details (where applicable) contain your real name, address and other requested details. You will notify us of any changes to these as soon as you are able so that we can update our records.

Information we collect about you. With regard to each of your visits to our website we may automatically collect the following information:

Technical information: including the internet protocol (IP) address used to connect your computer to the internet, your login information, browser type, time zone setting, browser plug-in types and versions, operating systems and platforms; and

Information about your visit: including the full Uniform Resource Locators (URL) clickstream to, through, and from, our website (including date and time); matters that you viewed or searched for; page response times, download errors, length of visits to certain pages, page interaction information (such as scrolling, clicks and mouse-overs), and methods used to browse to any away from the page and any phone number used to call us.

¹ Note – subject to formal confirmation as to US and data protection requirements for other jurisdictions applicable to GIF.

Information we receive from other sources. We work closely with third parties (e.g. in particular in the context of identifying and undertaking reviews, due diligence and assessments in the context of any application for funding that you might make to us) and may receive information about you from them.

Information provided to us in respect of an application that you make for funding. If you apply for funding or for support from us then, as noted in the application process illustrated on our website, we will ask for information at various stages of the process in order to allow us to process and to review and assess your application and to decide whether or not to seek to enter into an agreement to make funding available to you.

2. Cookies

Our website uses small files which are stored on your hard drive by our browser (“**cookies**”) to distinguish you from other users of our website and to monitor your use of the website during the time that you access it. This helps us to provide you with a good experience as and when you visit our website and allows us to improve our website. Cookies do not give us access to your computer or to any information about you other than the information that you have chosen to share with us. For detailed information on the cookies we use and for the purposes for which we use them please see our cookie policy set out at <http://www.globalinnovation.fund/cookies>.

In using our website you consent to our use of cookies as described above and in the cookie policy but if you do not wish to accept cookies then you can disable them by adjusting the settings on your browser (although, having done so, you may not be able to access all, or part only, of our website).

3. What do we do with the information we collect?

We will use information held about you:

- to enable us to process and to review and assess any application for funding you may make to us and to decide whether or not to seek to enter into an agreement to make funding available to you;
- to carry out our obligations arising from any contracts entered into between you and us and to provide you with the information and services you seek from us;
- to notify you about changes to our services;
- to ensure that content from our website is presented in the most effective manner for you and for your computer;
- to administer our website for internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes;
- to carry out analysis and research to improve our services, publications, events and activities more generally;
- as part of our efforts to prevent and detect fraud and abuse and to keep our website safe and secure;
- to make suggestions and recommendations to you, and to other users of the website, about services that may be of interest to you or them;

- to provide you with information about the services we provide that are similar to those in respect of which you have already enquired about and/or submitted an application; and
- to provide you, or permit selected third parties to provide you, with information services we feel may interest you. If you have already enquired about and/or submitted an application, we will only contact you by electronic means (e-mail or SMS) with information about services similar to those which were the subject of your previous enquiry and/or application. If you have not previously enquired about and/or submitted an application, and where we permit selected third parties to use your data, we (or they) will contact you by electronic means only if you have consented to this. If you do not want us to use your data in this way, or to pass your details on to third parties for marketing purposes, you can check certain boxes on the forms or applications we use to collect your information. You can also exercise the right at any time by contacting us at hello@globalinnovation.fund.

4. To whom may we disclose your information?

We may share your information with any member of our corporate group which means any subsidiaries we may have, any holding company and any subsidiaries of any such holding company each as defined in accordance with section 1159 of the UK Companies Act 2006 (as from time to time amended).

We may share your information with selected third parties including:

- business partners, reviewers, advisers, service providers and sub-contractors for the performance of any arrangement we enter into with them or with you (including, without limitation, in order to enable us to process and assess any application for funding that you may make to us and in order to enable us to organise events and to produce publications, newsletters and updates);
- analytics and search engine providers and engineers that assist us in the improvement and optimisation of our website;
- to the extent necessary in the event of a reorganisation and/or a restructuring of our business;
- if we are under a duty to disclose or share your information in order to comply with any legal obligation or in order to enforce or apply our terms of use of this website and other agreements or to protect the rights, property, or safety of Global Innovation Fund, our users, applicants and recipients or funding or others (note that this includes exchanging information with other companies and organisations for the purposes of fraud protection and credit risk reduction); and
- to the extent that you have checked the relevant boxes on the form or application we use to collect your information, such potential third party funders or other potential third party providers of support to you as we may, in our absolute discretion, consider to be appropriate.

We shall not, under any circumstances, sell your information to any person for any purpose.

Comments, blogs and other information that you may post on our website from time to time will be displayed publicly and to other users of, and visitors to, our website. We recommend that you take great care in disclosing information that may identify you or anyone else. We are not responsible for the protection or security of any information that you post in public areas.

5. Where will we process and store your information?

The information that we collect from you may be transferred to, and stored at, a destination outside the European Economic Area (“EEA”) and it may also be processed by staff operating outside the EEA who work for us or for a member of our corporate group or for any of our service providers or sub-contractors. Such staff may be engaged in a range of activities including the processing, review and assessment of any application that you may make to us for funding, the negotiation, conclusion and monitoring of funding instruments, the processing of payments and the provision of other services in respect of any of our activities.

By submitting your information to us you agree to this transfer, storing or processing.

6. Security notification

Global Innovation Fund will take all steps reasonably necessary to ensure that your information is treated securely and in accordance with the provisions of this privacy and data protection policy.

Unfortunately, however, the transmission of information via the internet is not completely secure. Although we shall do our best to seek to ensure that we protect your information we cannot guarantee the security of your information transmitted to our website and, accordingly, any such transmission is at your own risk. Once we have received your information then we shall use strict procedures and security features in order to seek to prevent unauthorised access.

Where we have given you (or where you have chosen) a password which enables you to access certain parts of our website, you are responsible for keeping this password confidential and we ask you not to share any such password with anyone.

7. Your rights

You have the right to ask us not to process your information for marketing purposes. We would inform you before collecting your information if we should ever intend to use your information for such purposes or if we intend to disclose your information to any third party for such purpose (provided that, for the avoidance of doubt, if you have previously enquired about and/or submitted an application then you consent to our sending you information relating to services similar to those which were the subject of your enquiry and/or application). You can exercise your right to prevent such processing by checking certain boxes on the forms or applications we use to collect your information. You can also exercise the right at any time by contacting us at hello@globalinnovation.fund.

Our website may, from time to time, contain links to and from the websites of our partners, affiliates, advisers, service providers and/or sub-contractors. If you follow a link to any of these websites please note that such websites will have their own privacy and data protection policies and that we do not accept any responsibility or liability for any such policies. Please ensure that you check the terms of any such policies before you submit any information to such websites.

You are legally entitled to access information held about you and to know how such information is processed. If you would like to know what information we hold about you and/or how such information is processed then please write to us at the address set out in section 9 (*Our contact details*) below. In respect of any such request we shall ask you for proof of identity and may charge a fee of £10.

8. Changes to our privacy and data protection policy

Any changes we may make to our privacy and data protection policy in the future will be posted on this page and, where we in our absolute discretion consider to be appropriate, will be notified to you by e-mail. Please check back frequently to see any changes that we may have made to our privacy and data protection policy and for any updates in respect thereof.

9. Our contact details

Any questions, comments and requests regarding this privacy and data protection policy are welcomed any should be addressed to hello@globalinnovation.fund.